



# STATE OF INDIANA

Mitchell E. Daniels Jr., Governor

DEPARTMENT OF ADMINISTRATION  
Minority and Women's Enterprises Division

Indiana Government Center South  
402 West Washington Street, Room W469  
Indianapolis, IN 46204  
(317) 232 - 3061

September 11, 2006

Sharon K. Belle  
AdamsMorgan Group,  
P.O. Box 413  
Indianapolis, Indiana 46206

Subject: Application for M/WBE certification

Dear Sharon K. Belle,

***Congratulations!*** The Indiana Department of Administration, Minority and Women's Business Enterprises Division is pleased to inform you that **AdamsMorgan Group** is hereby certified as a Minority and Woman Business Enterprise (M/WBE).

This determination is based on information submitted to us, which indicates that your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority and Women's Business Enterprise participation (WBE):

### UNSPSC CODES(S)

<i>Code</i>	<i>Description</i>
80141614	Public Relations
80101600	Project Management
80101505	Policy Development

This certification is valid through **September 30, 2009**. Although your certification is valid for a three-year period, you will be required to submit an annual *Statement of No Change*, which reflects updates regarding the issues critical to maintaining your certification. However, you must notify us immediately if any changes occur. Failure to notify us of changes or to provide the *Statement of No Change* form annually will result in revocation of your certification. Changes include, but are not limited to:

- Change in location or contact information (address, phone number, e-mail address, etc.)
- Change in services provided (amendment to certification)
- Change in ownership
- Change in control

In addition to your official notifications to this office, we encourage you to visit the Buy Indiana website at [www.BuyIndiana.in.gov](http://www.BuyIndiana.in.gov) and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors will use this information to contact you for business opportunities. For questions regarding your registration profile, you may contact Shirley Houston at (317) 232-6870. Please contact our office at (317) 232-3061 if you have any other questions.

Sincerely,

Claudia Cummings  
Deputy Commissioner  
Indiana Department of Administration  
Minority and Women's Business Enterprises Division  
Cc: ljt, nw,cc

December 8, 2006  
Adams Morgan Group  
Attn: Sharon K. Belle, Owner  
P.O. Box 413  
Indianapolis, Indiana 46206

City of  
**Indianapolis**  
Bart Peterson, Mayor



Dear Ms. Belle:

The Division of Equal Opportunity has completed its review of your firm's application for certification as a **Minority/Women Business Enterprise, M/WBE**, and has determined that your firm is hereby certified with the City of Indianapolis as **M/WBE, Professional Services: Administrative, management, training services and Public Relations**. This certification is issued pursuant to the City Minority & Women Business Utilization Plan, part B.

This certification is valid from December 8, 2006 to December 31, 2009, inclusive, but is subject to revocation if changes in the ownership and/or managerial/operational control of the firm occur, or if just cause is determined through established investigative procedures. MBE firms must inform DEO, in the form of a sworn affidavit, of any changes affecting the ability of the firm or it's owners to meet disadvantaged status, ownership, or control requirements of the City Minority & Women Business Utilization Plan, part B. That affidavit must be received within thirty (30) days of the change.

Additionally, MBE firms must provide DEO, every year on the anniversary date of their certification, a sworn affidavit from the firm's owner(s), to affirm that there have been no changes affecting the ability of the firm or its owners to meet disadvantaged status, ownership or control requirements of the City Minority & Women Business Utilization Plan, part B. Such an affidavit form will be mailed to your firm approximately sixty (60) days prior to its anniversary date.

This certification is not necessarily accepted by other States or Agencies and does not verify the ability of your firm to perform the types of work you may indicate.

Enclosed, you will find information and forms for being added to the City of Indianapolis/Marion County Vendor's Mailing List. For further information about this matter, contact the Central Purchasing Division, Room 1522, City-County Building, (317)327-4900.

Sincerely,

A handwritten signature in black ink that reads "Robert Ransom".

Robert Ransom  
Administrator,  
Division of Equal Opportunity

Department of Administration and  
Equal Opportunity

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200 East Washington Street  
Indianapolis, Indiana 46204

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